

FEDERATION
INTERNATIONALE
DE NATATION

FINA OFFICE
Avenue de l'Avant-Poste 4
1005 Lausanne
Switzerland

Phone: 41-21 / 310 47 10
Fax: 41-21 / 312 66 10
<http://www.fina.org>

MEMORANDUM

TO: ALL FINA MEMBER FEDERATIONS

FROM: FINA, Lausanne

DATE: 24th October 2008

**RE: 1st FINA SWIMMING COACHES WORLD
CONFERENCE
15-17 January 2009 // Singapore (SIN)**

BUREAU 2005 - 2009

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Algeria

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China

HONORARY LIFE PRESIDENT

LIC. JAVIER OSTOS MORA
Mexico

Dear Sirs,

Following the great success of FINA and Swimming Competitions at the Olympic Games Beijing 2008 we have the pleasure to inform on the organization of:

**1st FINA SWIMMING COACHES WORLD CONFERENCE
on 15, 16, 17 January 2009
in Singapore (SIN)**

This major FINA event will bring together:

- FINA Executives
- IOC guests
- Swimming Coaches from all FINA Member Federations (197)
- Organising Committees of FINA World Championships
- FINA partners

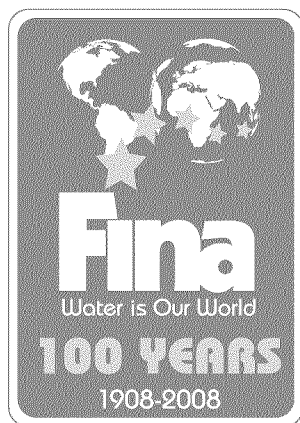
The programme (see attached) will include a presentation from the most successful swimming coaches at the Olympic Games Beijing 2008, the update on the FINA strategy for the period 2009-2013 and the update the FINA International Swimming Calendar.

On this occasion, an exhibit area situated just in front of the Conference room will allow the Organizing Committees for future FINA World Championships to present information related to the Championships and the FINA partners, to present their products.

SPORT IN
THE OLYMPIC
PROGRAMME



SPORT AU
PROGRAMME
OLYMPIQUE



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➤ **PLACE :**

MARINA MANDARIN HOTEL, SINGAPORE (SIN)

➤ **DATES :**

ARRIVAL	15 January	(Morning)
OPENING	15 January	18H00
CONFERENCE	16, 17 January	
DEPARTURE	17 January	(Evening)

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➤ **PARTICIPANTS :**

Coaches from all FINA Member Federations are invited.

➤ **ACCOMMODATION :**

The accommodation will be arranged at the same place where the Conference will be held:

Marina Mandarin Hotel
37th Floor, South Tower
333 Orchard Road
Singapore 238867
Tel: (65) 6235 7788
Fax:(65) 6235 6688

FINA with the support of the Singapore Sports Council and Singapore Swimming Association will provide for **each Member Federation** 1 (one) room and meals for the 15 and 16 January 2009. The sponsored room can be upgraded to Twin sharing at S\$ 70/night.

For additional persons each National Federation should cover the cost of the rooms.

The cost of the room is:

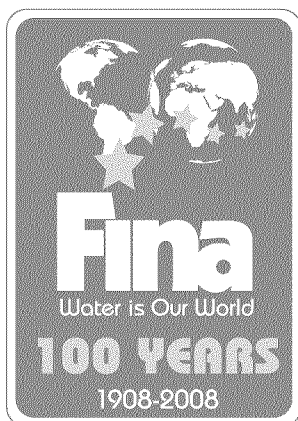
Price bed and breakfast single room: S\$ 355/night
Price bed and breakfast twin room: S\$ 425/night
Additional nights: S\$ 355/night

Please fill in the attached registration form and send it to the OC Singapore and one copy for FINA Office **NO LATER THAN 17th November 2008.**

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OLYMPIQUE



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For Hotel Reservation please contact:

Damien Ler
OC Singapore
Tel: (65) 6258 1011
Fax: (65) 6258 4793
Email: damien.ler@swimming.org.sg

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➤ **LOCAL TRANSPORTATION:**

A shuttle service will be available 24 hours from the Changi International Airport. The shuttle service will be chargeable at S\$ 9. Please proceed to the Airport Shuttle Service Counter to transfer to Marina Mandarin Hotel.

Alternatively, it is possible to get a Taxi from Changi International Airport. The cost will be between S\$ 18 and S\$ 25.

➤ **TRAVEL ASSISTANCE:**

FINA will provide travel assistance to one (1) coach to be nominated by each national Federation as follows:

- Asia: 500 USD
- Europe and Oceania: 1000 USD
- Africa and Americas: 1500 USD

The travel assistance will be paid **by bank transfer** to the appointed National Federation after the *1st FINA Swimming Coaches World Conference 2009*.

➤ **REGISTRATION:**

In order to be registered for this Conference, please send back to the OC Singapore and copy to FINA the attached registration form duly completed by **NO LATER THAN 17th November 2008.**

We look forward to seeing you in Singapore and to receiving your reply as soon as possible.

Yours faithfully,

Cornel Marculescu
Executive Director
CM/ms

Annex: Registration Form

SPORT IN
THE OLYMPIC
PROGRAMME



SPORT AU
PROGRAMME
OLYMPIQUE

1st FINA SWIMMING COACHES WORLD CONFERENCE 2009

15 – 17 JANUARY 2009

SINGAPORE (SIN)



REGISTRATION FORM

NATIONAL FEDERATION: _____

Will attend: YES NO

1st Representative: _____ (Last Name) _____ (First Name)

Position within NF: _____

2nd Representative: _____ (Last Name) _____ (First Name)

Position within NF: _____

CONTACT DETAILS: Tel. _____
Fax _____
Email _____

TRAVEL INFORMATION:

➤ ARRIVAL

DATE FLIGHT NUMBER TIME

DATE FLIGHT NUMBER TIME

➤ DEPARTURE

DATE FLIGHT NUMBER TIME

DATE FLIGHT NUMBER TIME

PLEASE RETURN THIS FORM NO LATER THAN 17th NOVEMBER 2008
FINA OFFICE: FAX (41-21) 312 6610 OR EMAIL: singapore2009@fina.org
OC SINGAPORE: FAX (65) 6258 4793 OR EMAIL: damien.ler@swimming.org.sg

FINA World Swimming Coaches Conference Programme

Thursday, January 15, 2009	
All day	<ul style="list-style-type: none"> ▪ Participant arrivals / hotel check-in
18:00	<ul style="list-style-type: none"> ▪ Official opening: Welcome by President FINA ▪ Welcome speeches by Singapore Sports Council, Partners and others
19:00	<ul style="list-style-type: none"> ▪ Welcome Cocktail
Conference Day 1 Friday, January 16, 2009	
9:00 – 10:30	<ul style="list-style-type: none"> ▪ Introduction and programme overview (<i>Speaker</i>) ▪ Overview of FINA Strategic Plan 2009 – 2013 (<i>Speaker</i>) ▪ Feedback from pre-conference survey (<i>FINA/TSE</i>)
10:30 – 11:00	Coffee break
11:00 – 12:30	<ul style="list-style-type: none"> ▪ Session 1: FINA Marketing opportunities (<i>Dentsu and IOC?</i>) ▪ Session 2: FINA Television development (<i>Panel with Television representatives</i>)
12:30 – 14:00	Lunch
14:00 – 15:30	<ul style="list-style-type: none"> ▪ Session 3: Coaching I (<i>Speaker</i>) ▪ Session 4: Coaching II (<i>Speaker</i>)
15:30 – 16:00	Coffee break
16:00 – 18:00	<ul style="list-style-type: none"> ▪ Session 5: Coaching III (<i>Speaker</i>) ▪ Session 6: Coaching IV (<i>Speaker</i>) ▪ Session 7: Coaching V (<i>Speaker</i>)
19:00	Official dinner
Conference Day 2 Saturday, January 17, 2009	
9:00 – 10:30	<ul style="list-style-type: none"> ▪ Session 8: Coaching VI (<i>Speaker</i>) ▪ Session 9: Coaching VII (<i>Speaker</i>)
10:30 – 11:00	Coffee break
11:00 – 12:30	<ul style="list-style-type: none"> ▪ Session 10: Coaching VIII (<i>Speaker</i>) ▪ Session 11: Coaching IX (<i>Speaker</i>)
12:30 – 14:00	Lunch
14:00 – 16:30	<ul style="list-style-type: none"> ▪ Session 12: FINA World Swimming Calendar 2009-2013 (<i>FINA</i>) ▪ Session 13: FINA Presentation by future World Championships organisers (<i>2009, 2010, 2011 and 2012 organiser</i>) ▪ Session 14: Summary session, incl. results of second survey (<i>panel of top coaches + FINA/TSE</i>)
16:30	Farewell cocktail / coffee
Evening	<ul style="list-style-type: none"> ▪ Departure or optional guided visits and departures on Sunday